



Head Office
Central House, Beckwith Knowle
Otley Road, Harrogate
North Yorkshire HG3 1UD

This letter is important and should be read carefully.

Dear Shareholder

25 June 2024

RECEIVING SHAREHOLDER INFORMATION

Vp plc would like to take this opportunity to ask you if you would like to receive future communications from the company electronically. Increased use of electronic communications will deliver savings to the company in terms of administration, printing and postage costs, as well as speeding up the provision of information to shareholders in a convenient form. The reduced use of paper will also have environmental benefits.

You may already have consented to (or been deemed to have consented to) receiving communications by means of a website. Nonetheless, it is still important that you read and complete this form unless you wish to receive shareholder information by means of a website, and want to be notified when shareholder information is available by means of post rather than being notified by email.

If you decide you would like to receive future communications by means of a website or e-mail you should ensure that you have the appropriate equipment and computer capabilities for this purpose.

If you elect to receive future communications via electronic means now and subsequently change your mind, you will need to inform our registrar, Link Group on the Shareholder helpline +44 (0)371 664 0300. Calls are charged at the standard geographic rate and will vary by provider. Calls outside the United Kingdom are charged at the applicable international rate. Link Group are open between 09:00 - 17:30, Monday to Friday excluding public holidays in England and Wales. You can also inform Link Group in writing of your decision at: FREEPOST SAS, Link Group, Central Square, 29 Wellington Street, Leeds, LS1 4DL (No stamp required).

A. RECEIVING SHAREHOLDER INFORMATION BY MEANS OF A WEBSITE

We will notify you in future by post or, if you choose, by e-mail (as explained below), when shareholder information such as Annual Reports, notices of shareholder meetings and other documents required to be made available to you are published on our website <https://www.vpplc.com/investors>, giving details of the place on the website where it may be accessed and how to access the document or information. We will cease to send these documents to you by post.

You will still have the right to request hard copy versions of the documents or information sent or supplied to you by means of the website. Here is what you need to do now:

Option 1

If you wish to receive shareholder information by means of a website, and want to be notified by post (please see Section B over for the option to receive notice by e-mail) when such information is available, you need take no action and do not need to return this form.

Please note, if you do not reply by return of this form within 28 days of the date of this letter, you will be deemed to have consented to receive future shareholder information by means of a website and we will not seek your consent again within 12 months. We will cease to send future shareholder information to you by post.

Option 2

If you do not wish to receive shareholder information by means of a website, please complete the slip at the bottom of this letter by ticking option (2) and provide us with the requested details. You will continue to receive shareholder information in hard copy form.

B. RECEIVING NOTIFICATION BY E-MAIL

If you wish to be notified by e-mail when shareholder information is available by means of a website please fill out the reply slip at the bottom of this letter by ticking option (1) (please remember to include your email address).

This election and relevant contact address details will stand until such time as we receive alternative instructions from you. It is your responsibility to notify us of any change to your name, address, e-mail or other contact details.

Yours faithfully,



Sally Jones
Company Secretary
Vp plc

**Vp plc
ELECTRONIC COMMUNICATIONS PREFERENCE FORM**

Please complete in BLOCK CAPITALS

Full name of member(s): _____

Address: _____

Investor Code (if known) _____
(This can be found on your share certificate)

Signature

Date

Please tick ONE of the boxes below and return to Link Group at the appropriate address shown below.



OPTION 1 - NOTIFICATION OF AVAILABILITY

I/we would like to receive email notification when new documents and information are sent by means of Electronic Communications by being made available on the Company's website. My/our email address for this purpose is provided below:

Email address (PLEASE USE BLOCK CAPITALS)



OPTION 2 - PRINTED MATERIAL

I/we would prefer to continue receiving all documents and information in paper form rather than by means of Electronic Communications via the Company's website. Please continue to send them to me/us by post.

If you do not return this form within 28 days from the date of this notification, you will be deemed to have consented to publication by means of Electronic Communication, and specifically via the Company's website and you will no longer receive hard copies in the post. Please return your completed form to:

UK based members: FREEPOST SAS, Link Group, Central Square, 29 Wellington Street, Leeds LS1 4DL (Please note this is all you need to write on the envelope and no stamp is required).

Overseas members: SAS – Link Group, Central Square, 29 Wellington Street, Leeds LS1 4DL, United Kingdom